HC-125-(REV)-09

The United States Mission to the United Nations presents its compliments to the Permanent Missions to the United Nations and has the honor to refer to the diplomatic circular note HC-125-09, dated October 15, 2009. Please note that the email address found on the “Pre-Notification of a Domestic Worker” form (“Pre-Notification Form”), attached to the original note, was incorrect. The correct email address is: UNDomesticWorkers@state.gov.

The corrected Pre-Notification Form, a sample of which is attached for reference, may also be found on the Host Country Affairs section of the United States Mission’s website at www.usun.state.gov/about/host_aff/index.htm.

The United States Mission to the United Nations avails itself of this opportunity to renew to the Permanent Missions to the United Nations the assurances of its highest consideration.

Diplomatic Note
UNITED STATES MISSION TO THE UNITED NATIONS  
PRE-NOTIFICATION OF A DOMESTIC WORKER  
(G-5 Visa Applicants)

From: (Name of Permanent Mission) ____________________________
      (Contact Name and Title) ____________________________, ____________________________
      (Telephone Number) ____________________________

Approving Official (Permanen Representative or Head of Chancery): ____________________________

Full Name of Applicant: 
Surname:____________, Given (First): _____________________ Middle:_______________

☐ Male       ☐ Female

Current Citizenship: _______ Date of Birth: (mm-dd-yyyy)________________

Citizenship at Birth:_______ Place of Birth (City, Country): ______________

Type of Passport:
☐ Official       ☐ Regular       ☐ Service

Passport Number:_______________

Job Title: ______________________

Description of Duties:
________________________________________________________________________________
________________________________________________________________________________

Please list any family members or dependents accompanying the visa applicant: 
(include full names and relationship to visa applicant) ____________________________
________________________________________________________________________________
________________________________________________________________________________

Employer’s Name: ____________________________

Employer P.I.D. Number: ____________________________
*If employer has not yet arrived in country, please provide employer’s passport number: ______
________________________________________________________________________________

Duty Address/Residence: (address where duties will be performed by domestic worker) 
(Address) _________________________________________ 
(Telephone Number) ____________________________

Please email completed form to UNDomesticWorkers@state.gov