



**UNITED STATES MISSION TO THE UNITED NATIONS
NEW YORK**

October 20, 2017

HC-84-17

The United States Mission to the United Nations presents its compliments to the Permanent Missions to the United Nations and has the honor to refer to its diplomatic notes HC-60-14 and HC-44-15, which informed all Missions of updated requirements for G-1, G-2, or G-3 visa applications and for requests for a change into such visa status. The diplomatic note described below may be required for routine renewals of G-1, G-2, or G-3 visas in the United States.

The sending government must provide the information listed below in a diplomatic note to the United States Mission for: 1) locally hired employees, 2) a change into G visa status, and 3) a request to renew a G visa that will reflect employment at a Permanent Mission other than the Mission for which the previous visa was issued.

- the name of the government representative or employee, the date of birth, position and title, place of assignment, date and purpose of travel, a brief description of duties, and the anticipated length of the tour of duty in the United States; and

- the names, relationships, and dates of birth of any dependents and other members of the household of the government representative or employee.

For accredited foreign government representatives and employees who will be assigned to a Permanent Mission in New York for 90 days or more, the note must originate from the sending government's Foreign Ministry, and not from a Permanent Mission in the United States.

The United States Mission wishes to emphasize that to be eligible for G visa classification, individuals are required to perform services for the sending government at the Permanent Mission on an essentially full-time basis (at least 35 hours per week) and to reside in the New York metropolitan area.

The United States Mission to the United Nations avails itself of this opportunity to renew to the Permanent Missions to the United Nations the assurances of its highest consideration.